

# OPERATIONAL STAFF

PT. STROBERI ACCESSORIES

## About

We are looking for one very special person. We want someone who loves fashion, loves shopping and who want to pursue a career in the retail industry. Stroberi is the new, young and cute fashion accessories brand that will take Singapore by storm this year. We are the leading brand in Indonesia and we are crossing the sea from your great neighbor to share our cute store concept and the latest fashion accessories for girls. We have aggressive expansion plans for Singapore and in the region that will create opportunities for career growth. Bring your passion and proactive personality to our family and grow with us. The possibilities are endless for the right person. We need individuals who are smart, dynamic and responsible for the work to fill the

## Qualification

Max. 30 year(s) old  
 Has minimum senior high school with retail experience  
 Fresh Graduate (Bachelor Degree) are welcomed if fulfill criteria  
 Preferably with experienced in the same position at least 3 year(s) in Retail Industry is required for this position.  
 Has excellent knowledge in retail operation, posses good communication skills, strong conceptual and analytical thinking also strong leadership skills.  
 Hardworking, honest, independent, able to work with teams and individuals, able to solve problems that exist in counters and able to work under pressure.  
 Flexible and able to multitask; can work within an ambiguous, fast – moving environment, while also driving toward clarity and solutions; demonstrated resourcefulness in setting priorities and guiding investment in people and systems.  
 Computer literate; Excel ability is mandatory.  
 Willing Duties out of town if needed  
 Diutamakan sudah mempunyai pengalaman  
 Diutamakan bisa berbahasa inggris  
 Diutamakan bisa menggunakan komputer

## Responsibility

1. Responsible for regulating performance of all operational staff to work more effectively and efficiently.
2. Responsible for all aspects of store operational, improvement, and maintenance of standards.
3. Coordinate with recruitment staff regarding manpower fulfillment.
4. Monitoring and controlling the efficiency of all stores operation on daily basis; including sales performance & strategy, inventory management, and customer service following standard operating procedures (SOP).
5. Create work planning and summary report of problems that occurred in counters.
6. Conduct performance evaluation and submit performance reports to HR.
7. Create training needs analysis for sub ordinates development

8. Maintaining relationship, contact store supervisor and other retail staff to communicate relevant information and complete store operational requirements by scheduling and assigning employees
9. Analyzing stores sales, lost counters, operational and generating reports on the daily/monthly/yearly sales and inventory for planning and reviewing purposes.

## Description

Level Jabatan	: Staff
Jam Kerja Ditentukan	: Purna Waktu / Fulltime
Gaji / Salary	: Negosiasi
Penempatan	: Array ( [0] => Array ( [area_name] => DI Yogyakarta ) )
Pendidikan	: Sarjana (S1)
Bidang / Jurusan	: Semua jurusan
Bidang yang dicari	: Retail

Please Submit Your Application Completed By Post To:



PT. STROBERI ACCESSORIES  
Setra Duta Raya Blok Dago No 85, Ciwaruga, Bandung , West Java, Indonesia  
Website :

Ditutup tanggal 23 February 2019



Daftarkan CV Anda & Apply Online di

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**APPLY**

